



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Tom Albro
Bill Bryant
John Creighton
Rob Holland
Gael Tarleton

Port of Seattle
Seattle-Tacoma International Airport
Airport Office Building
International Auditorium – Mezzanine Level South
Seattle, WA 98158

REGULAR MEETING

Date: September 28, 2010

Chief Executive Officer

Tay Yoshitani

ORDER OF BUSINESS

- | | |
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| 12:00 noon | 1. Call to Order
Recess to: |
| 1:00 p.m. | 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session |
| | 3. Approval of Minutes |
| | 4. Special Order of Business |
| | 5. Unanimous Consent Calendar** |
| | 6. Division, Corporate and Commission Action Items |
| | 7. Staff Briefings |
| | 8. New Business |
| | 9. Policy Roundtables |
| | 10. Adjournment |

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Port Commission
(206) 787-3034
Meeting and Agenda
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(206) 787-3222

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of minutes for the Special Meetings of August 3, 2010 and August 17, 2010; and the Regular Meeting of August 10, 2010.

4. SPECIAL ORDER OF BUSINESS

- a. Swearing in of new Port of Seattle Police Department Officers and Port of Seattle Fire Department Firefighters. ([memo enclosed](#))

5. UNANIMOUS CONSENT CALENDAR**

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately

- a. Approval of Claims and Obligations for the period of August 1 through August 31, 2010 in the amount of \$41,766,529.23. ([memo enclosed](#))

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

Port of Seattle:

Creating Economic Vitality Here

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

- b. Authorization for the Chief Executive Officer to (1) complete design of the entire Seattle-Tacoma International Airport (Airport) Water Isolation Valve Upgrade Project; (2) execute a contract to purchase valves and related equipment; and (3) utilize Port crews to complete installation of the isolation valves in non-secure Airport areas. The amount of this request is \$1,149,000. The total cost of the project is estimated to be \$2,147,000. ([memo enclosed](#))
- c. Authorization for the Chief Executive Officer to (1) advertise construction project, (2) execute a contract to purchase timber piling, and (3) execute a construction contract for the replacement of the damaged fender piling at Terminal 18 (T-18) in the amount of \$4,724,000, for a total funding authorization of \$5,738,000. ([memo enclosed](#))
- d. Authorization for the Chief Executive Officer to (1) advertise and award construction contracts; (2) authorize Port Construction Services to perform work for the Terminal 91 Roadway Pavement Project in the amount of \$757,000, bringing the total authorized amount of this project to \$895,000. ([memo enclosed](#))

6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS

- a. Resolution No. 3642. First Reading, As Amended and Restated. Amending Unit 20 of the Comprehensive Scheme of Harbor Improvements of the Port of Seattle by declaring certain real property surplus and no longer needed for Port district purposes; deleting said property from Unit 20 of the Comprehensive Scheme of Harbor Improvements; and authorizing the Chief Executive Officer (CEO) to execute all documents necessary to transfer title of the property to the State of Washington Department of Transportation (WSDOT). The Port will receive \$6,320,021.00 plus interest of approximately \$67,095.00 in total compensation for the sale of this property. ([memo and resolution with Exhibit A and Aerial View enclosed](#))
- b. Authorization for the Chief Executive Officer to approve all work and contracts including executing and amending any and all necessary contracts and service directives to acquire necessary hardware, software, and contract implementation services for the PeopleSoft Financials Upgrade Project in an amount not to exceed \$5,000,000. This authorization is for contracting authority only. ([memo enclosed](#))
- c. Authorization for the Chief Executive Officer to execute a contract for delivery service of bulk fuel to the Port. The contract is for one year with (4) one year renewal options. Estimated value per year is \$750,000 for an estimated not to exceed total of \$5,000,000 to allow for future year price escalations. ([memo enclosed](#))

7. STAFF BRIEFINGS

- a. Monthly Briefing: Update on the Consolidated Rental Car Facility Program. ([memo, attachment and PowerPoint enclosed](#))
- b. Budget Briefing: All Divisions – Capital Budgets. ([memo and PowerPoint enclosed](#))

8. NEW BUSINESS

9. POLICY ROUNDTABLE

None.

10. ADJOURNMENT

PUBLIC TESTIMONY PROCEDURES

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)